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PB-M-206

IMAGERY ANALYSIS SERVICE

PRODUCTION BOARD MEETING

Thursday, 2 November 1972 - 1330

MEMBERS PRESENT

OBSERVERS

25X1A

25X1A

AIR CONDITIONER REPAIRS

25X1A air conditioners will be shut down for repairs on 6 and 7 November from 1630 to 0200.

25X1A

COMIREX

25X1A

SPEED LETTER GRAPHIC REQUESTS

25X1A introduced for discussion the subject of the increasing numbers of graphic requests being levied by Headquarters analysts on IAS. He expressed a concern for their cost to IAS and suggested that the present policy and procedure in responding to them be reviewed.

25X1A and other PSS personnel then presented data on the graphic requests received since June and their cost to IAS in responding to them. They stated that incorrect X and Y coordinates used in requesting

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Date Impossible to Determine
(unless impossible, insert date or event)

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enlargements are a major problem. These incorrect coordinates were attributed to NPIC reporting, not to the requester.

PSS was instructed to discuss the X-Y problem with NPIC to determine if it could be corrected. They will report results of the discussion at the next Production Board meeting. Further action was deferred pending this report.

GEOGRAPHIC BREAKDOWN OF ASSESSMENT AND ASSIMILATION TIME

25X1A

[] reviewed the present IAS method for reporting this time. He noted that the Divisions provide him with the percentage of time spent on each country. He uses these percentages as a basis for estimating their actual time.

The Director questioned whether this "soft" method for allocating this time was consistent with the "hard" method used for most of our other statistics. After a brief discussion he agreed that it was a justified approach and if it was acceptable to the members that he could also accept it.

CLANDESTINE REPORTS

25X1A

[] reported on the type reports that DDP produces, which ones are selected for distribution to IAS, who distributes them and how they are handled when received in IAS. The Divisions also reported on how they processed them internally.

The Director requested this rundown so that he could respond to a DDP request for IAS assistance in evaluating these reports based on photographic evidence we may have. The Director stated the Divisions are to make note of these DDP reports that are proven to be accurate and useful or erroneous during the normal course of work. The Director informed the members that he would prepare a memo for DDP and the Divisions spelling out how IAS was to respond.

TYPEWRITERS

The members had a brief discussion on a possible change in typewriters. They discussed the various type preferences, cost and noise. A decision was deferred pending a study by []

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COPY MACHINE

25X1A

[] informed the members that he has arranged to have an IBM copier on a 30-day trial.

COMMUNICATIONS CONFERENCE

25X1A

The Director reported on his plan to initiate a series of two day informal conferences [] to discuss items of common interest to IAS personnel. The first of these sessions will be held on 30 November-1 December. There will be 25 participants representing a cross-section of IAS. Within two years, Mr. Allen plans to have everyone in IAS participate in one of these conferences.

25X1A

[] reported as follows:

PI SURVEY

25X1A

[] NPIC is performing an in-house survey of PI procedures and functions as an aid in defining long range development objectives for exploitation equipment. Mr. Allen has agreed to IAS' participation on the basis of one PI per branch (about one man-hour each). Division Chiefs are to provide names to []

25X1A

PI PRINT STATION (PIPS)

EXRAND is attempting to determine community interest in purchasing production models of the PIPS which was developed by RED/NPIC. The IAS Exploitation Equipment Team sees no requirement at this time and the Production Board concurred.

NEW 2X9 LIGHT TABLES

The second shipment of tables will be delivered to IAS by 6 November. Further shipments are expected at 3 week intervals thereafter.

"VIEWPORT" OBJECTIVE LENSES FOR []

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Prototypes, developed to aid in aligning the rhomboid arms on the [] have been evaluated by the Equipment Team. Members saw no need for IAS procurement.

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